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**Agency Worker Handbook Declaration**

I have read a copy of the Agency Worker Handbook which outlines the goals, policies, benefits and expectations of *EASYCARE Suppliers UK Limited*and its clients, as well as my responsibilities as an Agency Worker.

I have familiarized myself with the contents of this handbook. By my signature below, I acknowledge, understand, accept and agree to comply with the information contained in the Agency Worker Handbook provided to me by *EASYCARE Suppliers UK Limited* I understand this handbook is not intended to cover every situation which may arise whilst on assignment, but is simply a general guide to the goals, policies, practices, benefits and expectations of *EASYCARE Suppliers UK Limited* Updates to this manual will happen from time to time. Whenever this happens 4Recruitment Services Ltd will notify me of this by email. I agree to familiarize myself with these changes before undertaking any further shifts through *EASYCARE Suppliers UK Limited*.

I understand that the Agency Worker Handbook is not a contract of employment and should not be deemed as such.

Print Name:

Profession:

NMC Pin Number (if applicable):

I hereby give permission for *EASYCARE Suppliers UK Limited* to allow access, as a minimum, to my personnel files as part of any official audit, or client compliance purposes, carried out by, but not limited to, NHS Crown Commercial Services and/or any person authorised by the NHS Authority. These personnel files will be viewed in accordance with the requirements of the Data Protection Act 1998.

Signature: Date:

Please forward this signed page to:
*EASYCARE Suppliers UK Limited*
Matrix Business Centre
Goodman Street
West Yorkshire
Leeds
LS10 1NZ
or by email to: info@easycareltd.co.ukor sign via sign able